





## TABLE, CHAIR, & CARPET RENTAL ORDER FORM & INVOICE

### TABLES

Description	Qty.	Discount Rate	Standard Rate	Total
 <b>TABLES 30" HEIGHT</b>				
4' x 2' Skirted		65.00	85.00	
6' x 2' Skirted		65.00	85.00	
Fourth side of table skirted		30.00	39.00	
Unskirted table <input type="checkbox"/> 6' <input type="checkbox"/> 4'		50.00	66.00	

Blue  Red  Burgundy  Silver  White  Black  Hunter Green

Description	Qty.	Discount Rate	Standard Rate	Total
 <b>TABLES 40" COUNTER HEIGHT</b>				
4' x 2' Skirted		80.00	105.00	
6' x 2' Skirted		80.00	105.00	
Fourth side of table skirted		36.00	47.00	
Unskirted table <input type="checkbox"/> 6' <input type="checkbox"/> 4'		63.00	83.00	

Blue  Red  Silver  White  Black  Hunter Green

### CARPET SELECTIONS

Description	Discount Rate	Standard Rate	Total
Size - 10 ft. X 10 ft.	99.00	130.00	
10 ft. X 20 ft.	198.00	260.00	
Other sizes in 10' x 10' increments only. Calculate sq. ft. X price per sq. ft.			
Size _____ ft. x _____ ft. = _____ sq. ft.	0.99	1.30	
Custom cut size. Calculate sq. ft. x price per sq. ft.			
Size _____ ft. x _____ ft. = _____ sq. ft.	2.50	3.25	

Blue  Red  Burgundy  Hunter Green  Black  Grey

### DRAPE (Includes installation and removal)

_____ lin. ft. of 3' high drape	\$6.28/ft	\$8.54/ft
_____ lin. ft. of 8' high drape	\$8.50/ft	\$11.56/ft





Blue  Red  Burgundy  Silver  White  Black  Hunter Green

### EXHIBITOR INFORMATION

COMPANY \_\_\_\_\_

CONTACT \_\_\_\_\_ **BOOTH#** \_\_\_\_\_

### CHAIRS

Description	Qty.	Discount Rate	Standard Rate	Total
 FABRIC SLED BASE CHAIR - GREY		35.00	45.50	
 FABRIC ARMCHAIR - GREY		66.00	85.00	
 FOLDING CHAIR		25.00	33.00	
 PADDED BAR STOOL - BLACK		56.00	73.00	

### COMPLEMENTS (Also see Accessories Form)

Description	Qty.	Discount Rate	Standard Rate	Total
Waste basket		17.00	22.00	
Tropical plants - 3'- 4'		76.00	100.00	
Potted flowers		44.00	58.00	
Chrome stanchions		37.00	48.00	
Velour stanchion ropes - red		37.00	48.00	
Table Top Plexi Box		84.00	110.00	
Large glass bowl		50.00	66.00	

### CARPET OPTIONS

Description	Discount Rate	Standard Rate	Total
Carpet foam padding per sq. ft.			
Size _____ ft. x _____ ft. = _____ sq. ft.	1.37	1.80	
Poly covering per sq. ft.			
Size _____ ft. x _____ ft. = _____ sq. ft.	.90	1.18	

**A surcharge may be applied for damages incurred after installation.**

### COST SUMMARY

RATE ADJUSTMENT (OFFICE USE ONLY)	
25% CANCELLATION FEE (OFFICE USE ONLY)	
SUBTOTAL	
H.S.T. 12%	
<b>TOTAL</b>	

## PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

**\*\*ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT\*\***

**STANDARD RATE** will be applied to all orders not received and paid in full by **April 5, 2012**. We reserve the right to adjust orders calculated incorrectly.

**A 25% CANCELLATION FEE** will be applied to all orders received and then cancelled. If full service has been provided then 100% of original fee will be applied. HST#R103315057